Coronavirus

Launching Soon - PPE Supplies Request Form:
Environmental, Health and Safety will have an updated system to request PPE Supplies beginning mid-September. You will now be able to access the form called PPE Supplies Request Form on their website and quickly get a response to your request. The new system will include automated updates and will notify the requestor when their order is completed and filled. If you have any questions, please contact EHS at ehs@tamucc.edu or by phone at 361.825.5555 for assistance.

Comptroller

Launching Soon - Amazon Business: On September 11, Procurement and Disbursements will kick-off Amazon Business as an approved vendor for purchases through a Texas A&M University-Corpus Christi centralized Amazon Business account. This new program includes, among other things, free two-day shipping on Prime-eligible items and automatic tax-exempt purchasing on items sold by Amazon.com LLC by Amazon.com LLC and participating third-party sellers. Please keep an eye out for the Welcome Email from the Card Services team, which will provide instructions of how to sign up. Shopping through Amazon Business is as user friendly as Amazon.

Payroll Schedules for Your Calendar: FY2021 Holiday and Monthly/Biweekly payroll schedules and due dates can now be downloaded directly from the payroll schedules website. If you have any questions, please contact the Payroll Office at payroll@tamucc.edu or by phone at 361.825.3231 for assistance.

UPD

Launching Soon: New Card/Key Access Request: The Security Services Office will soon launch a new way to request card access and keys. The improvements made to the process will allow for a more automated system to deliver enhanced customer service to campus staff, students, faculty, and its affiliates. Some of the changes made includes a new combined form and automation.

For more information, please visit UPD’s Security Systems Key & Card Access Information site.

Budget

FY2020 Year End Balances: In an effort to conserve resources, allocated accounts funded by the University will have their Budget Balances Available (BBA) swept at the end of FY2020. A re-allocation for a portion of these funds will be made to each Vice President so they may prioritize their area’s use of the one-time funds. The Budget Team plans to post the allocations to the Vice President’s accounts no later than October 1, 2020.

FY2021 Budget: The FY2021 budget has been loaded and are now available for viewing in FAMIS and Canopy. Salary encumbrances should load by September 4. If you have any questions about your budget, please contact your departmental budget contact.

Launching Soon - Fiscal Request Form: The Budget Team is in the final stages of testing an online submission of the Fiscal Request form. The go-live date is tentatively set for September 21, so departments are asked not to submit any Fiscal Requests prior to the launch of this online process. This temporary delay in accepting Fiscal Requests will also provide the Budget Team and University Leadership an opportunity to assess the impact of Fall 2020 enrollment on tuition and fee revenue projections.

HR

Check Your Benefit Premiums! Did you make open enrollment changes? Check your first bi-weekly paycheck (September 11) or monthly paycheck (October 1) to ensure the changes you made are accurate with your monthly premium deductions. If any errors are found, please email Benefits@tamucc.edu with your UIN and a description of the error.

Did you complete the Two-Step Wellness activities before August 31? Don’t see your credit on your paycheck? Contact MyEvive customer service @ 1.888.208.9470 or Questions@evivehealth.com.
Facilities

Roofs Update – The UC roof project was slightly delayed due to high winds with Hurricane Hanna and now has a revised estimated completion date this month.

Elevator Program – This month the CCH elevator is scheduled to be completed and the USC, UC and CI elevators are scheduled to have their cabs replaced.

UC Cove Renovation – Chick-fil-A and Panda Express renovations were completed in August. Estimated construction completion for Copperhead Jack and Sushi is in September 2020.

Information Technology

Congratulations Ed Evans and Jonathan Payne!
Mr. Ed Evans received the 2020 Trailblazer Award for Higher Education at the Texas Association of State Systems for Computing and Communications (TASSCC) Virtual Conference in August. The Trailblazer Award recognizes senior-level individual leadership and excellence in information technology from state agencies and institutions of higher education. Mr. Jonathan Payne, IT Systems Administration Manager, was also honored at TASSCC 2020 with a Rising Star Award, which recognizes emerging government technology leaders who have less than 10 years of IT experience and are not in a director or senior-level position. Please join us in congratulating Ed Evans and Jonathan Payne!

Launching Soon - Web Conferencing Updates:
During September, WebEx will be adding enhancements designed to make it easier to manage participants and create subsets of meetings for more focused collaboration. Breakout session capabilities in WebEx allow for participants to be placed into smaller group sessions, making collaboration easier. Hosts will be able to create multiple breakout sessions and automatically or manually assign attendees. Co-hosts will have the capability to help manage meetings and breakout sessions with privileges to mute attendees, invite and remind participants, oversee the meeting lobby, and more. For more information on WebEx or other official University web conferencing tools, contact the IT Service Desk at 361.825.2692.

Other IT News

Centrally managed labs and classrooms have all been updated to include lavalier mics at teaching stations and point-tilt-zoom cameras that work with web conferencing technology.

On-demand video tutorials are available on the TAMU-CC Learning Spaces YouTube channel.

University Services

Have you tried the Dining Hall lately? Payroll deduction extended to September 15! Dining on campus is as simple as a swipe of your Sand$Dollar card! No need to carry cash or pack a lunch. Enroll in a faculty and staff meal Block 30 meal plan and enjoy freshly prepared all-you-care-to-eat meals at the Islander Dining Hall. Only four easy payments of $54.07 by filling out the Payroll deduction form. The signup for payroll deduction period ends on September 15. Faculty and staff meal plans will expire at the end of the fiscal year.

Mark your Calendars

September 7 – Labor Day Holiday
September 9 – Flu Shot Clinic, 10 a.m. -1 p.m., UC Anchor Ballrooms A/B
September 12 – Summer 2020 Graduate Parade
September 15-October 15 – Hispanic Heritage Month
September 23 – Flu Shot Clinic, 10 a.m. -1 p.m., UC Anchor Ballrooms A/B